



# Hancock County Building & Zoning

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## NEW MOBILE HOME

The following is required for obtaining a Hancock County building Permit for a new Mobile Home. Please have all required information available before beginning the permit application process. The fee for a mobile home permit is **\$101.00**. **DO NOT** place the mobile home on the property without the permit. Doing so will result in an After – the –Fact fee of \$101.00. Our office accepts cash, checks, and credit/debit cards.

1. Copy of **Recorded Warranty Deed** to the property from the Chancery Office (228) 467-5404 **and** a **notarized** letter from the property owner if applicant **does not** own the property.
2. Tax Parcel Number of the property.
3. E-911 Address to the property  
Storm Preparedness Building  
18335 Hwy 603, Kiln, MS 39556  
(228) 467-8192
4. Health Dept. Recommendation (perk test) or Proof of Service with a Water & Sewer Dept.  
On-Site Waste Water Call Center 855-220-0192/601-991-6030/www.healthymss.com  
Hancock Co. Water & Sewer Department (228) 467-6208
5. Completed Permit Application
6. Plot plan showing where the Mobile Home will be placed on the property.
7. Proof of Mobile Home Wind Zone. **\*\* Must Be Wind Zone 2 or Greater\*\***. **If the mobile home is older than a 1995, The Wind or Hurricane Rating is required.**
8. **If the property is located in a FLOOD ZONE an elevation certificate and foundation plan is required.**

The following is required before **FINAL POWER** is approved:

1. Final Elevation Certificate if in a flood zone
2. Mobile Home Registration
3. **Final Approval** of Waste Water Disposal System (septic tank) by the Hancock Co. Health Dept.
4. **State Fire Marshalls Inspection of dirt pad and tie downs**